

Training Committee Report

October 3, 2023

Completed:

1. Team Member Tab operational
2. Leadership Orientations completed for Fall walks
Feedback has been reviewed from LO surveys and actionable items implemented.
3. Completed Kitchen 3-Day Schedule and Kitchen Operations Manual. Reformatted with new branding. Received some final tweaks from Gwen following 8/19 Kitchen Training. Once these are done, will send to technology to post.

In Progress:

- 1. ALD Inside Training Pathway**
 - a. Finalizing curriculum for ALD Training TL/ATLs during team formation.
 - b. Distribute to Spring 2024 ALDs - Inside
- 2. Updates to Board Rep documents (from serving as BR)**
 - a. BR checklist
 - b. BR FAQ document (NEW)
- 3. “Welcome to the Board” – the how to’s of serving on the board:**
 - a. Accessing the file browser
 - b. RSVP-ing to meetings
 - c. Committee reports – when, how
 - d. Nominating people for your committee
 - e. Calendar of the typical year – i.e. Board Retreat/CPR certified, meetings, trainings,
 - f. Preparing for a Board Meeting
- 4. Add to ALD Training:**
 - a. More info on how to conduct the Leadership Orientation Breakouts
 - b. Where to find the content
- 5. Job Description Updates:**
 - a. Should be finished this week.

6. Recruiting for Training Committee:

Current committee members:

Chair: Hilary Berman (rolls off end of 2023)

John Fowler – East – (rolls off end of 2024)

Patricia Campbell – West – (rolls off end of 2023)

Pat Reynolds – **Document Coordinator** – remote – (rolls off April 2026)

Daisy Watson – West – (rolls off August 2026)

Gwen Hamill – West – (rolls off August 2026)

Nominations:

Chair to Succeed Hilary:

I would like to nominate **Daisy Watson** for consideration as the NGWTE Training Chair. Daisy has previously served on the role as Registrar and is LD qualified. Daisy has a love for Emmaus, is beloved by the community, has already served as Board Rep on her previous stint on the board, and she has a heart for training. She has the perfect personality and skill set for this position. Previously agreeing to be a committee member, Daisy reconsidered and said she was ready to take on this role. I'm so excited to hand the reigns to someone with a similar passion for Emmaus and for the opportunities the Training Committee has to support the North Georgia Community.

Daisy walked on NGWTE# 183, she has served 18 times on Emmaus and 1 Chrysalis flight.



New Training Committee Member:

I would like to nominate **Janet Lund** to be a member of the Training Committee. Janet has such a perfect presence for Training. She professionally has served in a VP role in Training and has a love for educating people. She is concerned with improving the product that we put out to the community to support our teams. She is excited about the opportunity to conduct Leadership Orientations and be part of the sounding board – bringing ideas from the community to the committee and vice versa.

Janet was a pilgrim on walk 157, has served 1 Chrysalis flight and 11 Emmaus walks. Janet is serving as ALD her first time currently on NGWTE #241.



Committee Recruiting Update:

Still need:

- Male – East
- Male – West

Upcoming:

1. Document Updates

- Planning workday for committee to knock out updates en masse
- Implement updates from Spring walk feedback.
 - Closing layout
 - “Assigned” reading for each position
- Planned survey of leadership roles after Fall walks to ask for areas of improvement from job description/area coordinator documents.

2. Coordinate Spring Leadership Orientations

3. Training Sessions – NEW TRAINING CHAIR – HALLELUJAH!!!! PRAISE JESUS!!!

Submitted by Hilary Berman