

North Georgia Emmaus Board Meeting Minutes
April 3, 2018

ATTENDING: Erick Youngberg, Sue Wallace, Elizabeth Gadsby, Kendra King, Ron Snyder, Steve Shasteen, Scott Hudak, Beth Mays, John Hotchkiss, Bill Cook, Martha Lee Sanders, Tim Sanders, Robin Still, Nancy & Don Taylor

ABSENT: Amy Hopper, Bobby Whirley, Ted Craig, Allen Rogers, Kelly Beckley, Merriman Harmon, Chuck Gozder, Pete Sternberg, Lee Hill

CALLED TO ORDER: Bill Cook called the meeting to order at 7:04 pm. Ron Snyder opened with the devotion & prayer – the greatest blessing after the greatest sacrifice

MINUTES: Erick Youngberg made a motion to accept the March minutes as posted. Elizabeth Gadsby seconded the motion. We voted & all were in favor.

TREASURER’S REPORT: *Bobby Whirley wasn’t here, but he posted the Treasurer’s Report, which we went over & discussed.*

Cash on hand is \$227,666, an increase of about \$20,000 from February. As of February 28, 2018, the amount of unrestricted available cash on hand is \$85,936.

For the month NGWTE is operating ahead of budget with a net surplus in excess of budget of \$9,701. *See page 6 of Treasurer’s Report.* For the year to date – NGWTE has produced a net surplus in excess of budget of \$15,927. *See page 9 of Treasurer’s Report.* King’s retreat shows an over budget spending of approx.. \$3,253. Voucher activity has not yet been reconciled for the month, reconciliation to follow with next month’s treasurer report. The remaining unallocated non-designated donations from 2017. For board allocation: Gifts Non-designated (URF) - \$18,032.24

Scott Hudak made a motion to approve the Treasurer’s Report as posted. Beth Mays seconded it. We voted & all were in favor.

Old Business

- **Giving *** - Erick Youngberg – defer till next month when Bobby’s here so we can address the motions we made
- Dean Ousch from Dalton contacted Lynn to do a presentation there during the Sunday School hour at their church – Steve said he’d coordinate this after getting the contact info from Lynn

New business:

- **Pray for Ted** – Bill Cook shared info Ted texted him then prayed for him
- **Angie Crummie** had back surgery today & it went well, then Beth prayed for her
- **35th Anniversary Celebration** – Ron Snyder shared some info that he’s been working. The only available dates at King’s Retreat are July 28th & August 4th – have bands, food, stuff for kids to do, etc. He passed around some rough draft of logos for us to comment

- **Belize Walk to Emmaus** – Elizabeth Gadsby – She spoke about Terri Smith & Brenda Armstrong who are coming from Belize to serve on Walk #221 since they're getting their own building there & want to see how we do it here. She wants our feedback on how we can help them. Mike & Darlene McChettrin (sp?) set up a non-profit for the Romania Emmaus group & we should contact him about setting up one for Belize. Lynn suggested we 'support' them – there are many ways we could: help w/ flights there & back, support their ministry financially, etc.
Elizabeth made a motion to invite Terri & Brenda to come serve on Walk #221 & we pay for ½ of their airplane tickets from our undesignated funds & waive their team fees. Hotch seconded it. We voted & all were in favor.
 - **Thank You/Honoring Greg Engroff** for pictures at KR – Lynn Engelhart – She proposed we honor & thank him in some way, possibly a brick. Lynn proposed we get a large brick & present it to him at our 35th Celebration with a certificate. Hotch seconded it. We voted & all were in favor. She may present it next month.
 - **Draft of King's Retreat Capital Plan** – Tim Sanders – Tim passed around the first draft of the KR Capital Plan over the next 5 years & went over it. He asked for consensus from the board on how to proceed...okay to spend money as he's proposed. Tim made a motion to get quotes up to \$80,000 & not to exceed for the expenses proposed for 2018, pending Bobby's review. Scott Hudak seconded it
 - **Board Report for Men's Walk #187** - LD report by Scott – highlights – good weekend, but it would have been good to have ALD training earlier; Board Rep report by Erick – spiritual warfare vary apparent ahead of this Walk; Board Rep training was great! Phenominal weekend!
- * Put on the Agenda every month.

Committee Reports

- **Agape** – John Hotchkiss – report submitted

The first two walks were completed with the boards fully signed and sometimes double booked. The committee is working well together and enjoying travelling to meetings and the walks to get the boards signed. If there was a way to have an individual time slot expanded to hold additional prayer warriors that would be a plus but I've only seen how to make 2 or more slots for all times which is not ideal.

The committee would like to get a head start on the boards for the fall by bringing the first two to the last two walks, and to the flights this summer, so a sneak peek at the LD list would be appreciated.

Remember, if you receive any agape from another community please refer them to the email account I have created for collecting wall agape - ngwte.agape@gmail.com

- **Chrysalis** – Merriman Harmon – no report submitted
- **Communications** – Robin Still – report submitted

All articles for the Loveletter will be due on Sunday, April 8, 2018 by 8:00pm. The Loveletter for April will go out on or before Sunday, April 15, 2018.

Need to discuss death notices and the policy on sending to the community. I understand to send notices, however when information is not passed along to me, I am not able to send out the notices in a timely manner. What is a timely manner? I was informed about a death within our community but not until 3 ½ weeks later. Do I still send out a notice?

- **Community Spiritual Director - Rev. Kelly Beckley** – no report submitted
Martha Lee mentioned that Kelly has gotten a Head Spiritual for all the Women's Walks for the year!

- **Development – Elizabeth Gadsby** – report submitted

The Development committee met with Wayne Human, Bill Ayers, and Elizabeth Gadsby on March 20, 2018.

Participants Bill Ayers, Elizabeth Gadsby, Wayne Human

Brick Campaign

- Location

- Tim Sanders confirmed that Trustee had decided to move bricks to area around Pavilion
- Not sure about timing

- Vendor

- Donna Carter provided Bethany brick provider: Al Fowler [Wayne Human]

4x8 brick for \$15.50 (3 lines at 18 characters/line)

8x8 brick for \$18.00 (5 lines at 18 characters/line)

Engraving for ones already installed (\$30 each)

Delivery charge \$30 (lives in Ballground, GA)

Feedback that slow timing (part-time effort)

Minimum order- not stated

- Other options ranging from \$12.50 (with shipping) to \$50 [Bill]

- Spreadsheet with the orders from the past two years which total 28 brick orders

Current pricing

- 4x8 with 2 lines (\$35), additional line \$2

- 8x8 with 3 lines (\$50), additional lines \$2 each

Obtain additional details (timing) from Al Fowler [Wayne]

Submit current order to Al Fowler [Wayne/Elizabeth]

- Brick Laying

- Brick laying without mortar can be done by non-professionals (volunteers)
- May need to level the ground, then use board to provide foundation
- Maintenance required

- Campaign Rejuvenation

- Promotion by offering buy one-get one for Men's/Women's Walk to present to each other (gain audience of team members)
- Proposed April Loveletter announcements:

Please contact Elizabeth at development@ngwte.org if you are a Brick Mason/Brick Layer and would be willing to help with the next set of Emmaus bricks at King's Retreat. You have an opportunity to pave the way for others' Walk to Emmaus by buying a brick at King's Retreat engraved with your name and Walk number. Or honor your sponsor, pilgrim, reunion brother/sister, or other special Emmaus friend, or perhaps your church Emmaus community or pastor.

Bricks come in two sizes- 4x8 with 2-3 lines or 8x8 with 2-5 lines at costs ranging from \$35 to \$56. You can complete the Brick Order form on the website:

<http://ngwte.org/ngwte-brick-fundraising-program/>

Bequests

- Bill's article from UMC about "Wills Clinic"
 - Downloaded documents related to will planning
 - Gathering a few more documents- Georgia Living Will background
 - Edit to tailor for NGWTE by early May [Bill]
- Host workshop to encourage people to consider the option to include NGWTE as part of charitable giving in will
 - Hold workshop before/after Emmaus Gathering or within a community or church as outreach
 - Ask Erick Youngberg (Fourth Day Chair) about upcoming gatherings [Elizabeth]
 - McKendree UMC (May TBD, 7-9 pm)- Bill is avail. 5/12
 - Bethany UMC Aug. TBD, 7-9 [Chrysalis]
 - 15 min. short presentation at Gathering- highlights and some substance
No depth or questions, but can provide info for follow-up 2 hour presentation

Amazon Smile

- Treasure reported that the total to date for the year is \$28.77
- Include in future Loveletter
- Share with LDs to inform team members

Next Meeting

- Teleconferences (3rd Tuesdays, not Mondays or Wednesdays)
- Confirm availability for next meetings [All]
 - April 17 or 24, 7:30-8:30 pm
 - May 22, 7:30-8:30 pm

- **Facilities** – Tim Sanders – report submitted

1. When everyone is available, we need to schedule a meeting with Ted Craig, Bobby Whirley, Gwen Hamill, and myself to discuss process optimizations for King's Retreat invoices and payments.
2. King's Retreat capital plan draft to be discussed at April Board meeting.
3. We added another Walk and now have the facility scheduled for 31 weekends in 2018.
4. Chapel and Conference room painting scheduled to start April 15 after the Men's #188 Closing.
 - Need to see if Lee Hill / Technology committee needs to move the monitors during painting.
5. Looking for formal quotes to perform the Team Shower baseboard repair work.
6. Continue work update to rental agreement to address request from the Catholic Mutual Group who provides the liability insurance for our Cursillo and Hispanic WTE communities over negligence coverage.
 - Brown & Brown reports that we are covered for negligence, but that equipment failure, which is now part of our rental agreement, is not covered.
 - This issue will require additional support from legal / insurance sources in the community to resolve.

- **Face to Face – Beth Mays** – report submitted

Encounter # 7 is history – Praise the Lord! Ric Durand, Lay Director, guided the team through numerous obstacles but we persevered and welcomed 13 pilgrims into the community. This team demonstrated the Body of Christ in action when team members were ill and had to miss meetings or even days of the Encounter, others stood in the gap! Candlelight was awesome because so many from the Emmaus community took time out of the busy day to attend and show the pilgrims they are loved!

Angie Crummie was Head Spiritual for #7 and has agreed to be our Community Spiritual Director for Face to Face. She has already spoken with Allen Rogers.

We are still a work in progress. We felt a need to do training for the F2F Board on the various team positions. In March we began mini training sessions for each position – this month was Table Leaders & Table Leader/Floaters.

I have contacted Doc Hall with questions and concerns from the Board. He is always ready and willing to help.

Encounter #8 will be:

Tuesdays/Wednesdays May 8, 9, 15, 16 @ McEachern UMC
Powder Springs Nancy Hart, Lay Director

- **Fourth Day Activities – Erick Youngberg** – report submitted

As we approach the spring 2018 season the 4th day servant roles and responsibilities have been communicated throughout the community. We believe the learnings from this season will allow us the opportunity to present to the upper room a well thought out and executed strategy.

Gatherings are going to be taking on a new look as well. This process is just underway and the learning for this season will help us move into the spring of 2018.

The gathering for 2018:

Date	Church	Time	Communities
2-24-18	Kennesaw UMC	7 to 9 pm	Il three
5-12-18	McKendree UMC	7 to 9 pm	All three
8-17-18	Bethany UMC	7 to 9 pm	Rush
10-6-18	Mt. Pisgah	7 to 9 pm	All three
11-16-18	Hillside UMC	7 to 9 pm	All Three

Additional church's pending:

Smyrna UMC Sept

Mid Way or Alpharetta First

- **Kitchen** – **Chuck Gozder** – no report submitted
- **Music** – **Amy Hopper** – no report submitted
- **Registration** – **Nancy Taylor** – report submitted

Current Registration for Spring Walks:

Men's #188 - 20 Pilgrims with 1 Pending Application April 12-15

Men's #189 - 13 Pilgrims April 26-29

Women's #220 - 14 Pilgrims April 19-22

Women's #221 - 9 Pilgrims with 1 Pending Application May 3-6, 2018

- **Setup** – **Scott Hudak** – report submitted
 - Completed inventory of all items
 - Ordered all needed supplies – sent receipts to Booby Whirley and have already been reimbursed.
 - Completed bell engraving
 - Put together the 4 tubs (with labels) for each of the 6 Spring Walks – NOTE: we had enough crosses but just barely. I ordered 200 more weeks ago but still have not received them.
 - Delivered labeled set up bins to:
 - Andy Burt for Bobby Butler and Danielle Neal
 - Ted Craig for Martin Conner
 - Erick Youngberg for 187
 - Lynn Engelhart for Allyson Arthur
 - Elizabeth Gadsby for Joan Munoz

- Communicated with Gwen on what is needed at KR for opening weekend – will purchase the items she suggested.
- Will complete inventory after the Spring weekends and reorder for the Fall in June.
- **Sponsorship** – **Steve Shasteen** – report submitted – He encouraged us as a Board to sponsor more. Be fearless to talk to our Pastors. Have sheets to pass out after Candlelights

Help from Board

Over the last year I have requested Emmaus Alumni names from each of the board member's home church, at least twice. We need a point of contact at each congregation. I will be passing around a list and respectfully a request name, phone number and email so that I could contact them directly. If that is objectionable, please contact someone and let them know we are available to assist. Every time we set up a table at Mt Bethel we find new alumni from outside communities and want to get involved again. In fact I just spoke with someone that attended a walk 18 years ago from a table set-up at the North Campus. This same guy's community where he attended WTE and gave talks is no longer active. Can you imagine what we would do with King's Retreat. We are nowhere near anything like that but we are also nowhere near 36 pilgrims on each walk. It seems to me sponsoring should start with the board leaders. I may be older than most of you on the board but I am more excited about Walk to Emmaus today than I have ever been.

Additionally, I am going to propose future Lay Directors have a track record of sponsorship within the last three years. It seems to me that we cannot expect the team or church members to sponsor, if the Lay director has little or no experience in sponsorship. Working with the churches is paying dividends of candidates but it is way to slow in my humble opinion. This is a team effort and those playing need to get in the game. This is by no means meant for everyone because some of the board members are doing a great job. By The Way, I was told over 20 years ago, "Randy, (the senior pastor at Mt Bethel) will never let us hold a WTE gathering or other activities". Soon after that I walked in Randy office and asked the question about holding a gathering at Mt Bethel, his answer "sure Steve anything you want to do with promoting WTE". As my buddy Jim Hollis says I always speak my mind and I feel like I have been too quiet too long. Hoping you all had an Awesome Easter.

- **Men's Team Selection** – **Pete Sternberg** – no report submitted
- **Women's Team Selection** – **Martha Lee Sanders** – report submitted
Spring 2018
 - Team meetings wrapping up for the final 2 weekends
 - Board Reps for the spring:
 - Walk #220, LD Danielle Neal – Robin Still
 - Walk #221, LD Joan Munoz – Elizabeth Gadsby

Fall 2018

- I conducted the second lay director training on March 29.
- The Lay Directors are beginning to work on their draft lists. The draft will be held on May 11.
- Plan to announce the fall lay directors in the April Loveletter

- The 2019 calendar was approved by the board at the March meeting.
- Will be making calls to obtain the 2 lay directors for the Spring of 2019 later this month or early May.

- **Technology** – **Lee Hill** – no report submitted -
- **Training** – **Ron Snyder** – no report submitted
- **Weekend Communications** – **Sue Wallace** – report submitted

The New Member Loveletters for Face 2 Face #7, Men’s Walk #187 and Women’s Walk #219 are ready to be sent.

The packets for the remaining Spring Walks and F2F Encounter #8 will be distributed at the April meeting.

(chart didn’t copy well)

Spring Walk Schedule:

<u>Walk</u>	<u>Date</u>	<u>Lay Director</u>	<u>Board Rep</u>	<u>Weekend Communications</u>
M 187	3/15 - 3/18	Scott Hudak	Erick Youngberg	Stephanie Hunt scooterhudak@outlook.com ; esyyoungberg@gmail.com ; steph.w.hunt@gmail.com
W 219	3/22 - 3/25	Allyson Arthur	Lynn Engelhart	Karen Grizzard mkeitharthur@bellsouth.net ; llengelhart@gmail.com ; kcgvt97@yahoo.com
M 188	4/12 - 4/15	Martin Connor	Tim Sanders	Suzanne Ayers martinconner@gmail.com ; trsanders@yahoo.com ; sayersga@yahoo.com
W 220	4/19 - 4/22	Danielle Neal	Robin Still	Sue Wallace dcneal87@att.net ; stillfamily6@comcast.net ; sawallace54@gmail.com
M 189	4/26 - 4/29	Bobby Butler	Bill Cook	Teresa Cardin bobby_b57@yahoo.com ; bigcookie@bellsouth.net ; teresa.cardin@gmail.com
W 221	5/3 - 5/6	Joan Munoz	Elizabeth Gadsby	Suzanne Ayers joanpmom1@gmail.com ; egadsby@kcc.com ; sayersga@yahoo.com

Beginning with the April walks, Weekend Communications will prepare the pastor letters for the board reps who will print them.

- **Assistant Community Lay Director** – **Bill Cook** – his cousins are coming to Emmaus! God is answering prayers

MEETING ADJOURNED: Sue Wallace made a motion that the meeting be adjourned. Kendra King seconded it. We voted and all were in favor.

Closing Prayer: at 9:02 pm by Ron Snyder

Next Meeting: Tuesday, May 1st, 2018, Room S139

May Devotion & Closing Prayer: Sue Wallace

Respectfully submitted:

Kendra King