**North Georgia Emmaus Board Meeting Minutes**

**July 12, 2021 Meeting**

**ATTENDING: Suzanne Ayers (**Weekend Communication), **Hilary Berman** (Training), **Steve Busey** (Technology), **Terry Cooper** (Chrysalis), **Shua Gambill** (Head Kitchen), **Craig Hawkins** (Co-Sponsorship), **Trey Kinney** (Set-Up), **Martha Lee Sanders** (Community Lay Director), **Ginny Sternberg** (Women’s Team Selection), **Robin Ward** ( Fourth Day), **Brian Watson & Daisy Watson** (Registration), **Bobby Whirley** (Treasurer), **Dave Wilkins** (Facilities)

**ABSENT: Bobby Butler** (Men’s Team Selection), **Maria Blackwell** (F2F), **John Thompson** (Secretary), **Tara Thompson** (Communications), Patti Allen (Agape), **Kendel Nickens** (Asst Community Lay Director), **Mark Wyssbrod** (Development).

**Attending Guests**: None

**CALLED TO ORDER:** Martha Lee started the meeting at 7:04 PM. Ginny opened with prayer.

**OLD BUSINESS**

(Martha Lee) With team meetings starting tomorrow, we want to move forward in one accord and in agreement on several issues that could not wait until our August meeting.

1. **Re-issue $300 Lay Director allowance to the six Fall LDs.** (Ginny Sternberg)Ginny explained that with team turnover and retraining happening, LDs need to repurchase paper products and photocopy new team notebooks since all paperwork has been revised due to Ministry Manager requiring new position names and new processes. We’ll ask LDs to return any unspent funds. (Gary Willis of M199 says he does not need a second distribution.) Bobby W. will craft a letter to the LDs to address the $300 distribution as well as the $280 check to Facilities Coordinator for kitchen/gopher/soda expenses. ***Ginny motioned to re-issue these funds. Brian W. seconded. All approved.***
2. **Paid Team Fees Sheets for postponed walks**. (Bobby Whirley) Bobby has sheets that show who paid. If someone says they paid their fees last spring, we should accept their word for it rather than backtrack to verify. Bobby W. will spot check it. No checks are outstanding. Everything has been deposited. If servants can’t remember how their funds were applied, ask them how they’d like to proceed (to either assume they’ve paid it or to repay). Bobby W. suggests that if the team member wants to apply what they paid in 2020, that the ALD should just notate it as a Scholarship on the Team Fees Template document. Bobby W. asks that we avoid payments thru Kindful because it’s too hard to track. Stick with PayPal. And good ole checks still offer great tracking. ***No vote tonight on this, just an update***.
3. **COVID Task Force update**. (Dave Wilkins). Dave reminds us of the team cannon “It’s not about me.” He read to us a recap of possible changes from internal notes:

* Individual, prepacked **communion** elements will be provided by King’s Retreat.
* All teams to follow the meeting protocols of host churches.
* Installed **ionizers** at KR will help purify the air.
* **Sick protocol** for the weekend is still in progress; the Speaker Ready Room off the Chrysalis Room will become an isolation area if necessary.
* All servants and pilgrims will get a temp check upon arrival and sign a liability waiver.
* **Candlelight** decisions still in process—to be decided closer to walk dates, but discussing limiting the community inside the Chrysalis Room and Dining Hall to sponsors, family members and church family of pilgrims. We must overcommunicate any Candlelight changes early and often. Shua suggested we retitle any communication as “Board COVID Protocols” and send separate from the Loveletter. Also consider sharing COVID protocols with each team at their last team meeting. Daisy suggests posting COVID protocols on a hidden page on the NGWTE website. Or send a mass mailing in Ministry Manager! ***No vote tonight necessary on this, just an update.***

**NEW BUSINESS**

1. **Nominations Committee (Brian, Suzanne, Shua, Kendel, Martha Lee)**. (Martha Lee) Since Gene Newby has moved to Mobile, AL, we need a new Music Chair. Alan Vaughan has volunteered. He attends East Cobb UMC, was a pilgrim on M130, has served 14 times, five as Asst Music, three as Music Leader. He is ALD qualified, and serving next as Music Leader on M201**.** A discussion was held. ***Martha Lee motions for Alan to be Music Chair. Dave seconds the nomination. All approved.*** Alan would start now, finish out 2021, then be on the ballot in October for 2022 positions. Ginny asks how will Alan be trained since the Music Chair job description is as of 2011 and many responsibilities are obsolete and out of date. We’ll encourage Alan to connect with Gene Newby and if he’s unavailable, Amy Hopper or Rosemary Rutland as former chairs.
2. **Second nomination business is from Sponsorship**. Craig Hawkins nominates Jane Scudder to be the Lead Ambassador for all church ambassadors. She does this excellently for Midway UMC and can share firsthand experience. She’s served 19 times, given two talks, and is next up for Kitchen leadership. She walked in another community. ***Shua seconded the nomination. All approved.***
3. **Training. ALD training** was two weeks ago. **Part I Board Rep** training was last week. **Part II** is in person at Mt. Pisgah on August 16. **Kitchen Training** is set for July 27 at 6:30pm at Mt. Pisgah, which includes some changes in menu (Gwen) and process (Hilary/Training). Plan two hours for this. **Music Training?** Martha Lee to check with Bobby Butler if needed for the men (no women need it).
4. **Spiritual application status.** (Martha Lee) We included Chrysalis and F2F spiritual CLDs to help with this. All fall clergy are verified and approved. Eligibility has nothing to do with ordination only, but rather having a governing body that holds them accountable. (Methodists are easiest to verify through ngumc.org. Other denominations require more investigating to confirm.) Methodist local pastors who are not under current appointment are ineligible to serve as clergy (but able to serve in a lay capacity).
5. **Updated documentation.** (Martha Lee) Hilary and her team have done a great job. All LD manual contents and related job descriptions are updated, plus materials up to Leadership Orientation. The 3-day-schedule master is with Hilary and Ginny now.

**Closing Prayer:** Shua led us in a closing prayer**.**

**MEETING ADJOURNED:** ***Daisy motioned to close the meeting with a second from Shua. All voted in favor.*** The meeting ended at 8:19p.m**.**

**Next Meeting:** August 3 at 7pm at Mount Pisgah United Methodist Church, 2850 Old Alabama Rd, Johns Creek, GA 30022. Also a Zoom Meeting link will be provided at later date. Meeting led by Kendel Nickens with Martha Lee participating remotely.

**August Devotion & Prayer: Steve Busey**

Respectfully submitted: Ginny Sternberg, July 12, 2021

September Devotion & Prayer: Craig Hawkins

October Devotion & Prayer: Dave Wilkins

November Devotion & Prayer: OPEN

December Devotion & Prayer: Tara Thompson